

Reporting Process for Abuse/Neglect of Children or People living with Disability



1 Who can report?

Parent OR
Guardian OR
Carer

Child OR
Person living
with disability

Team Member
OR Volunteer OR
Student

2 What to report?

Any abuse of a child or person with disability including:

- disclosure of any abuse or harm
- allegation, suspicion or observation of abuse or harm
- suspicion of neglect
- breach of the MOIRA's or NDIS's Code of Conduct

Call 000 if a child is in immediate danger

3 How to report?

 03 8552 2222

 hello@moira.org.au

 Letter

 Face-to-face

4 Who to report to?

The MOIRA leadership team or
Chief People Officer



5 What happens next?

MOIRA will:

- Ensure support is offered to the child/person with disability, parents, the person who reports and the accused team member, volunteer or student
- Initiate internal processes to ensure the safety of the child/person with disability
- Clarify the nature of the complaint and commence disciplinary process (where required)
- Decide, in accordance with legal requirements and duty of care where the matter is reported

6 Final Step

The Chief People Officer will ensure:

- Concerns to child safety are investigated
- Outcome of investigation is documented
- Relevant parties are notified of outcome
- MOIRA policies and procedures updated where necessary